

# VACANCY FOR THE POST OF A LOGISTICS & DELIVERY OFFICER IN LEKKI, LAGOS

## About the Company:

We are a growing fresh flower distribution company located in Lekki, Lagos, seeking passionate and dedicated individuals to join our dynamic team. We are currently hiring for the role of a Logistics & Delivery Officer.

## Job Summary:

The Logistics & Delivery Officer will be responsible for coordinating all deliveries with dispatch riders and ensuring timely, precise, and safe delivery of fresh flowers and gift items. This role requires strong organizational skills and excellent attention to detail.

## Responsibilities:

- Coordinate and supervise dispatch riders for timely deliveries.
- Ensure products are delivered accurately and in perfect condition.
- Track deliveries and resolve any delivery issues.
- Maintain accurate records of deliveries and receipts.
- Liaise with the operations team to ensure smooth dispatch processes.

## Requirements:

- Minimum HND/B.Sc. in a relevant field.
- At least 2–3 years of experience in logistics, operations, or delivery coordination.
- Strong organizational and communication skills.
- Good knowledge of Lagos road networks (especially Lekki).
- Must be reliable, punctual, and detail-oriented.

## Benefits:

- Competitive salary.

- Performance bonuses.
- Transport allowance.
- Career growth opportunities within the company.

**How to Apply:**

Interested candidates should send their CV to [hr@globalclique.net](mailto:hr@globalclique.net) using Logistics & Delivery Officer as the subject.