

JOB VACANCY: BOOK STORE MANAGER (LEKKI PHASE 1, LAGOS)

We are seeking a highly organized and customer-focused **Book Store Manager** to oversee the daily operations of a reputable bookstore located in **Lekki Phase 1, Lagos**.

Key Responsibilities

- Manage the day-to-day operations of the bookstore
- Supervise and coordinate bookstore staff
- Handle inventory management, stock control, and ordering
- Ensure excellent customer service and a pleasant store environment
- Monitor sales performance and prepare basic reports
- Implement strategies to improve sales and customer engagement
- Ensure proper organization and display of books and related items

Requirements

- Minimum of OND/HND/BSc in any relevant field
- Proven experience as a store manager or in a similar role (bookstore or retail experience is an advantage)
- Strong leadership, organizational, and communication skills
- Ability to work independently and manage daily store

activities

- Basic knowledge of inventory and sales management

Salary

Competitive and commensurate with experience

How to Apply

Interested and qualified candidates should use the link below to apply:

<https://ee.kobotoolbox.org/x/0EXPj7Ci>